

Human Services Board Agenda - Jefferson County
Jefferson County Workforce Development Center, 874 Collins Road, Room 103
Jefferson, WI 53549

Date: Tuesday, February 12, 2019 Time: 8:30 a.m.

Committee Members:

Mode, Jim (Chair)
Jones, Dick (Vice Chair)
Kutz, Russell
Tietz, Augie

McKenzie, John (Secretary)
Crouse, Cynthia
Schultz, Jim

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the February 12, 2019 Agenda
5. Public Comment (Members of the public who wish to address the Board on specific agenda items must register their request at this time.)
6. Approval of January 8, 2019 Board Minutes
7. Communications
8. Review of the December, 2018 Financial Statement
9. Discuss and Approve January, 2019 Vouchers
10. Division Updates: Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging & Disability Resource Center
11. Discussion and Possible Action on New Professional Service Contracts (*CCS Regional Services Array, Consulting, Home Modification, Foster Care and Adult Alternate Care*)
12. Discussion and Possible Action on Budget Carryover Requests
13. Review and Approve Billing/Charge Rates for 2019
14. Discussion and Possible Action on National Collaborative for Infants and Toddlers Resolution to Promote Investments in Young Children and Families from Prenatal to Three
15. Discussion and Possible Action on Proclamation Recognizing April as Child Abuse Prevention Month
16. Director's Report
17. Adjourn

Next Scheduled Meetings:

Tuesday, March 12, 2019 at 8:30 a.m.
Tuesday, April 9, 2019 at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**JEFFERSON COUNTY HUMAN SERVICES
Board Minutes
January 8, 2019**

Board Members Present: Jim Mode, Richard Jones, Russell Kutz, Jim Schultz, Augie Tietz, Cynthia Crouse, and John McKenzie

Others Present: Director Kathi Cauley; Deputy Director Brent Ruehlow; Administrative Services Division Manager Brian Bellford; Economic Support Manager Jill Johnson; Aging & Disability Resource Division Manager Sharon Olson; and Office Manager Kelly Witucki

1. CALL TO ORDER

Mr. Mode called the meeting to order at 8:30 a.m.

2. ROLL CALL/ESTABLISHMENT OF QUORUM

All present/Quorum established.

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Ms. Cauley certified that we are in compliance.

4. REVIEW OF THE JANUARY 8, 2019 AGENDA

No Changes

5. PUBLIC COMMENTS

No Comments

6. APPROVAL OF THE DECEMBER 11, 2018 BOARD MINUTES

Mr. Tietz made a motion to approve the December 11, 2018 board minutes.

Mr. Jones seconded.

Motion passed unanimously.

7. COMMUNICATIONS

No communications

8. REVIEW OF NOVEMBER 2018 FINANCIAL STATEMENT

Mr. Bellford reviewed the November 2018 financial statement (attached) and reported that there is a projected positive year-end fund balance of \$1,677,384; however, \$226,990 is related to capital projects that will not be completed in 2018 and carried over in 2019. Mr. Bellford also presented the summary and financial statements (attached) that detail revenue, expenses, tax levy and variance by program within each Division and discussed the areas that are having the most impact on the budget. He also presented reports showing Detox and Alternate Care statistics (attached).

9. REVIEW AND APPROVE DECEMBER, 2018 VOUCHERS

Mr. Bellford reviewed the summary sheet of vouchers totaling \$427,817.47 (attached).

Mr. Jones made a motion to approve the December 2018 vouchers totaling \$427,817.47.

Mr. Kutz seconded.

Motion passed unanimously.

10. DIVISION UPDATES: CHILD & FAMILY RESOURCES, BEHAVIORAL HEALTH, ADMINISTRATION, ECONOMIC SUPPORT, AND AGING & DISABILITY RESOURCE CENTER

Child & Family Resources:

Mr. Ruehlow reported on the following items:

- The Key Outcome Indicators for all teams are meeting their goals.
 - Youth Justice Program stated a goal of 90% for kids in supervision to reside in a family setting and they have hit 92%.
- We received notification that all counties will go to electronic filing for all court forms via Wisconsin Court portal.
- Our monthly Alternate Care payment was \$150,000. In December of last year, it was \$190,000.
- Emilie Amundson who previously was the Chief of Staff for Governor Evers was named the DCF Secretary.
- There has been a lot of staff movement recently:
 - Darci Wubben accepted the Juvenile Justice position and started January 7. She was previously our Community Outreach Worker.
 - Brittany Thompson, our current CHIPS worker accepted the Community Outreach Worker position yesterday, which then leaves her position open.
- Over the holidays, we held two holiday parties. Katie Schickowski our Foster Care Coordinator held a holiday party for our foster families, Birth to Three held a party for their families, and they both were a great success.

Behavioral Health:

Ms. Cauley reported on the following items for December:

- Key Outcome Indicators for all teams are being met.
 - In 2017, we had 10,524 EMH crisis contacts and in 2018, we had 11,786. Of those, 384 were suicide calls.
 - We had 592 emergency assessments this year, with a diversion rate of 77%. In 2017, we had 577 assessments, with a diversion rate of 73%.
- Outpatient Clinic saw over 100 new clients in 2018.
- We were approved for additional Opioid money to use through April 2019. What we would like to use it for:
 - Contract with two therapists - work 19 hours a week.
 - Residential Treatment and medication assisted therapy.
 - MTM to help with Outpatient Clinic scheduling.
- We received a grant from the Department of Justice "Dose of Reality". Sam our Vista Volunteer will be putting together an Opioid Tool Kit which he will present to Law Enforcement.

- We have applied for a SAMSHA Grant. We are asking to use it for Intensive Outpatient Program for people with alcohol and substance abuse. It would be for \$400,000 over multiple years to add those positions.

Administration:

Mr. Bellford reported on the following items:

- We are working on finalizing and closing the books for 2018.
- DHS has changed their year-end reporting process from March to now February.
- We are working on the 2019 capital projects: new flooring throughout the building, new roof at the main building, new cars and then a new boiler at Workforce.
- Capital projects we hope to carry over from 2018 include snow removal tractor, building windows, and the Hillside mechanical room. Additionally, we will request to carry over unspent funds for the Lueder Haus retaining wall. Work has been completed but we are discussing the soundness of the wall and possible remedies with the engineer and contractor.

Economic Support:

Ms. Johnson reported on the following items:

- Our **Key Outcome Indicators** are being met and are as follows:
 - *We have 30 days to get 100% of all applications processed.* We processed 99.28% of them timely. We received 553 applications in December and did 549 timely.
 - *The Consortium Call Center must answer calls timely within 95% of the time.* The Call Center was at 90.64% and State was at 85.76%. We took 12,238 calls in December.
- We hired Lisa Degrandt who was our Administrative Assistant for the Economic Specialist position. She started 1/7/19. We will now be hiring for her position.
- Emergency Food and Shelter program each year provides us with money to purchase food. This year we received \$1,000 where we will purchase more food to keep on hand for anyone in need.
- Every year we receive money for fraud, which relates to investigations on our cases in Jefferson County. In 2018, we referred 28 cases to Central States Investigation who is our Fraud Provider.

ADRC:

Ms. Olson reported on the following items:

- Our **Key Outcome Indicators** are being met and are as follows:
 - APS KOI met - Working with area managers in a collaborative workgroup on tools for staff and process improvement. We are meeting every two – three weeks on this project.
 - ADRC, staff referred 1 NFCSP and the goal is 35 for the year, at this time we are at 26.
 - Nutrition – 6 new home delivered meals started in December. Average daily participants is 130 meals, total meals for the months was 2,478. Dodge County

Nutrition notified us that in January, they will take over their residents for home delivered meals as they are changing sites.

- Transportation - 409 1- way trips completed out of 451 requested for the Driver Escort Program in December. For the VA van, 82 trips were provided out of the 98 requested. 12 cancelled, and 4 were transported through the driver escort services and too difficult to get in/out of van. Two new opt drivers will be starting in January.
- Dementia Care Specialist - Heather Janes started in November and has scheduled her first memory clinic at the Dwight Foster Library in Fort Atkinson on Feb 5 from 9:30 a.m. to 3 p.m.

11. REVIEW NOMINATIONS AND CHOOSE CRISIS INTERVENTION TRAINING (CIT) OFFICER OF THE YEAR

One nomination for Officer Ryan Walters was submitted. (attached) A plaque will be presented to the recipient at the Law Enforcement Dinner on January 23.

Mr. Jones made a motion to choose Ryan Walters as the Crisis Intervention Training Officer of the Year.

Mr. McKenzie seconded.

Motion passed unanimously.

12. DISCUSS WISCONSIN COUNTIES HUMAN SERVICES ASSOCIATION

- Our Lobby Day at the Capital has been scheduled for April 2.
- The May Conference will be at the Osthoff Resort.
- A representative from Winnebago Mental Health Institute discussed with WCHSA recent problems that Winnebago had. Winnebago inappropriately denied services and was reported to and investigated by CMS. Resolution and solutions are ongoing.
- Andrea Palm was appointed the DHS Secretary.

13. DIRECTOR'S REPORT

Ms. Cauley reported on the following items:

- The County has purchased new software to move to Priority Budgeting so Brian is working on entering everything.
- The "Every Child Thrives" committee is planning a film festival in April at the Johnson Creek movie theatre.
- The staff appreciation luncheon is scheduled for May 22 at the Fair Park.

14. ADJOURN

Mr. Schultz made a motion to adjourn the meeting.

Mr. Jones seconded.

Motion passed unanimously.

Meeting adjourned at 9:35 a.m.

Minutes prepared by:

Kelly Witucki
Office Manager
Human Services

NEXT BOARD MEETING

Tuesday, February 12, 2019 at 8:30 a.m.
Workforce Development Center, Room 103
874 Collins Road, Jefferson, WI 53549

Financial Statement Summary

December, 2018

We are projecting a positive year-end fund balance of \$1,952,562. We know several adjustments and payments are still pending, so the 2018 numbers are not finalized. This figure is an estimate of our spendable balance, but several prepaid adjustments are still pending. They are not expected to materially impact our balance. A draft of our requested carryover has been included.

Summary of Variances:

Revenue: Overall, revenues are projected to be favorable by \$529,822. We ended 2017 with an unfavorable balance of \$1,148,937. Last month, revenue was projected to be unfavorable by \$440,247. Changes since last month include:

- An increase in our Children’s Allocation contract from DCF by \$72,311.
- An increase in our ADRC revenue by \$69,628 to more accurately reflect funding changes and year-end expenditures.

Other key revenue factors during the year include:

- WIMCR – We received \$991,392 from WIMCR, compared to \$875,165 last year and \$351,193 in 2016. In 2019, we budgeted \$600,000. The 2018 payments was as follows:

Program	2018	2017	2016
OPMHSA, CI, CI-SPD, TCM, CSP	\$509,095	\$620,735	\$275,202
CCS	\$400,958	\$213,284	\$76,727
CRS (new in 2018)	\$81,339	\$0	\$0

- Enhanced Income Maintenance Payment – We received an enhanced income maintenance payment of \$187,172 at the end of December 2018. This was our second enhanced funding payment of 2018. Due to uncertainty, we do not budget for enhanced IM payments.
- CLTS revenue is projected to be under budget by \$335,351. In 2017, CLTS revenues were under budget by \$1,208,950. We will be submitting a revised CLTS Wait List Elimination Plan to DHS. That plan will propose eliminating our wait list during the first half of 2019.
- Other Revenue is projected to be over budget by \$555,774. This includes MA Collections from Winnebago/Mendota and WIMCR revenue.
- CSP revenues are projected to be under budget by \$257,286, because revenue and hours did not grow as much as anticipated. This has been accounted for in our 2019 budget.

Expenditures: Overall, expenses are projected to be favorable by \$1,412,740. We ended 2017 with a favorable balance of \$2,106,733. The favorable projection in 2018, along with comparative 2017 balances, is due to the following:

Program	2018 Projected Balance	2017 Balance
Salary and Fringe	Favorable \$200,920	Favorable \$410,754
Child Alternate Care	Favorable \$530,908	Unfavorable \$99,048
Hospitals & Detox	Favorable \$161,291	Favorable \$345,996
Adult Alternate Care	Favorable \$85,302	Unfavorable \$55,214
Operating Costs	Favorable \$40,466	Favorable \$262,577
CLTS	Favorable \$275,100	Favorable \$1,221,987
Community Care	Unfavorable \$96,337	Unfavorable \$65,378

Detailed explanations follow below.

Major Classifications Impacting the Balance

- **Salary expenses are projected to be under budget by \$78,911:** Salaries were under budget by \$283,243 in 2017. The Mental Health team shows a large unfavorable variance, while the Mgmt/Overhead team shows a large favorable variance. These variances mostly offset, because some staff that were budgeted to Mgmt/OH are actually recording time to the Mental Health team. This has been accounted for in the 2019 budget. The remaining teams are mostly in-line with the budget..
- **Fringes and benefit expenses are projected to be under budget by \$122,009:** Fringes were under budget by \$127,511 in 2017. Health insurance expenses are projected to be under budget by \$111,227. Fringe expenses in 2019 will include Health Savings Account contributions.
- **Children Alternate Care expenses are projected to be under budget by \$530,908:** Because of several high-cost placements in 2017, we increased our 2018 budget significantly. We also added \$215,000 to our 2018 budget via 2017 carryover funds. A comparison of costs incurred is below:

	2018	2017
December	\$153,583	\$194,583
Monthly Average	\$170,422	\$197,787
YTD Total	\$2,045,065	\$2,373,466

- **Hospital/Detox is projected to be under budget by \$255,343 (Net basis):**

	Budget	Actual	Projection
Revenue	\$300,000	\$394,052	\$394,052
Expenditures	\$1,144,926	\$966,835	\$983,635
Net	\$(844,926)	\$(572,783)	\$(589,583)

We ended 2017 with a net balance of \$(370,291). We budgeted for a net balance of \$(834,526) in 2019.

- **Adult Alternate Care costs are projected to be under budget by \$85,302:** These costs were over budget by \$55,214 in 2017. We had several high, cost placements in 2017 that were incorporated into our 2018 budget. We have seen several of these placements move to lower cost care.
- **Operating Costs are projected to be under budget by \$40,466:** Operating costs were under budget by \$26,577 in 2017. Our year-end allocation account, which represents costs that are allocated from management and overhead and staff salaries between business units, is projected to be over budget this year. This has been offset by capital project, which are under budget this year, as not all of them were started or completed.
- **CLTS waiver expenses are projected to be under budget by \$275,100:** These expenses were under budget by \$1,233,249 in 2017. They are more consistent with the budget because we added two staff in 2018 to reduce our waitlist. CLTS revenue is projected to be under budget by \$335,351.
- **Community Care Costs are projected to be over budget by \$96,337:** These costs, which include the AODA residential costs, were over budget \$65,378 in 2017. CBRF costs related to AODA and opioid treatment are projected to be over by \$4,960. This has trended downward significantly the past few months. Home delivered meal costs are projected to be over budget by \$45,011, because of increased meal costs and expansion of services. Home delivered meal revenue is projected to be over budget by \$53,779.

BEHAVIOR HEALTH DIVISION: Projected favorable balance of \$484,048, because of hospitalization revenue/costs and the WIMCR collection.

In November of 2018, we received a net charge for Winnebago/Mendota of \$1,561. In December of 2018, we received a net charge Winnebago/Mendota of \$3,899.

CHILDREN & FAMILY DIVISION: Projected favorable balance of \$978,308, because of reduced alternate care and CLTS match costs.

ECONOMIC SUPPORT DIVISION: Projected favorable balance of \$256,919, because of two enhanced income maintenance payment that were applied to 2018.

AGING & ADRC DIVISION: Projected favorable balance of \$136,316.

ADMINISTRATIVE DIVISION: Projected favorable balance of \$96,970, because of budgeted capital projects that will not be completed this year. Additionally, December overhead still has to be allocated to each program.

Statements are unaudited.

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT
STATEMENT OF REVENUES & EXPENDITURES
 Projection based on December 2018 - Financial Statements

SUMMARY

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2018 Budget	Year End Variance
Federal/State Operating Revenues	13,224,566	1,966,006	15,190,572	8,984,444	15,053,413	15,593,235	15,053,413	539,822
County Funding for Operations (tax levy & transfer in)	9,158,785	0	9,158,785	6,020,932	9,158,785	9,158,785	9,158,785	0
Total Resources Available	22,383,351	1,966,006	24,349,357	15,005,376	24,212,198	24,752,020	24,212,198	539,822
Total Adjusted Expenditures	23,007,581	515,298	23,522,868	15,084,566	24,963,982	23,551,242	24,963,982	1,412,740
OPERATING SURPLUS (DEFICIT)	(624,230)	1,450,708	826,489	(79,190)	(751,784)	1,200,778	(751,784)	1,952,562
Balance Forward from 2017-Balance Sheet Operating Reserve	751,784		751,784	400,830		751,784	751,784	0
NET SURPLUS (DEFICIT)	127,554	1,450,708	1,578,273	321,640	(751,784)	1,952,562	0	1,952,562

REVENUES

STATE & FEDERAL FUNDING

MH & AODA Basic County Allocation	1,952,647	0	1,952,647	1,301,981	1,953,970	1,952,647	1,953,970	(1,323)
Children's Basic County Allocation	981,821	0	981,821	600,561	915,841	981,821	915,841	65,980
Family Care County Contribution	0	0	0	0	0	0	0	0
Children's L/T Support Waivers	527,329	413,700	941,029	443,585	1,199,856	941,029	1,199,856	(258,827)
Behavioral Health Programs	392,067	10,510	402,577	161,749	289,036	399,804	289,036	110,768
Community Options Program	219,275	9,749	229,024	136,359	218,118	229,024	218,118	10,906
Aging & Disability Res Center	869,522	97,756	967,277	599,213	1,032,545	967,277	1,032,545	(65,268)
Aging/Transportation Programs	624,824	88,690	713,514	456,135	651,644	713,514	651,644	61,870
Project YES!	252,272	(32,313)	219,959	238,752	360,355	219,959	360,355	(140,396)
Youth Aids	872,959	28,503	901,462	447,729	943,139	901,462	943,139	(41,677)
IV-E TPR	13,732	(711)	13,021	26,902	60,000	13,021	60,000	(46,979)
Family Support Program	0	0	0	0	0	0	0	0
Children & Families	168,436	1,816	170,252	66,887	77,400	172,522	77,400	95,122
ARRA Birth to Three	0	0	0	0	0	0	0	0
I.M. & W-2 Programs	1,403,978	384,271	1,788,248	1,017,870	1,479,504	1,788,248	1,479,504	308,744
Client Assistance Payments	267,854	34,256	302,110	181,213	147,278	302,110	147,278	154,832
Early Intervention	166,744	0	166,744	111,616	165,564	166,744	165,564	1,180
Total State & Federal Funding	8,713,459	1,036,227	9,749,687	5,790,552	9,494,250	9,749,183	9,494,250	253,753

COLLECTIONS & OTHER REVENUE

Provided Services	2,802,364	845,406	3,647,770	2,035,711	3,899,520	3,647,770	3,899,520	(251,750)
Child Alternate Care	135,741	0	135,741	69,491	124,000	135,741	124,000	11,741
Adult Alternate Care	213,945	0	213,945	142,621	220,000	213,945	220,000	(6,055)
Children's L/T Support	308,830	130,523	439,353	164,560	515,877	439,353	515,877	(76,524)
1915i Program	164,242	30,404	194,646	115,865	154,887	194,646	154,887	39,759
Donations	150,180	0	150,180	52,659	82,921	152,350	82,921	69,430

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2018 Budget	Year End Variance
Cost Reimbursements	113,490	(3,226)	110,264	72,535	167,750	110,264	167,750	(57,486)
Other Revenues	622,315	(73,328)	548,987	540,450	394,209	949,982	394,209	555,774
Total Collections & Other	4,511,107	929,779	5,440,886	3,193,892	5,559,163	5,844,052	5,559,163	284,889

TOTAL REVENUES

13,224,566	1,966,006	15,190,572	8,984,444	15,053,413	15,593,235	15,053,413	538,642
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EXPENDITURES

WAGES

Behavioral Health	1,632,973	0	1,632,973	1,011,515	1,398,499	1,632,825	1,398,499	234,325
Children's & Families	2,034,659	0	2,034,659	1,282,070	2,100,598	2,034,659	2,100,598	(65,939)
Community Support	905,038	0	905,038	557,768	951,626	905,038	951,626	(46,588)
Comp Comm Services	827,255	0	827,255	482,840	838,107	827,255	838,107	(10,852)
Economic Support	1,177,594	0	1,177,594	721,491	1,156,039	1,177,594	1,156,039	21,555
Aging & Disability Res Center	456,515	0	456,515	313,686	437,529	456,515	437,529	18,986
Aging/Transportation Programs	468,841	0	468,841	277,129	445,581	468,841	445,581	23,260
Childrens L/T Support	337,179	0	337,179	114,359	352,015	337,179	352,015	(14,836)
Early Intervention	319,611	0	319,611	207,666	316,816	319,611	316,816	2,795
Management/Overhead	1,058,398	0	1,058,398	668,705	1,304,332	1,058,398	1,304,332	(245,934)
Lueder Haus	298,133	0	298,133	187,679	288,748	298,133	288,748	9,385
Safe & Stable Families	98,610	0	98,610	144,948	103,678	98,610	103,678	(5,068)
Supported Emplymt	0	0	0	0	0	0	0	0
Total Wages	9,614,805	0	9,614,805	5,969,856	9,693,568	9,614,657	9,693,568	(78,911)

FRINGE BENEFITS

Social Security	710,531	0	710,531	438,529	718,858	710,531	718,858	(8,327)
Retirement	626,266	0	626,266	392,078	633,061	626,266	633,061	(6,795)
Health Insurance	2,689,931	0	2,689,920	1,642,039	2,801,147	2,689,920	2,801,147	(111,227)
Other Fringe Benefits	61,026	0	61,026	80,923	56,686	61,026	56,686	4,340
Total Fringe Benefits	4,087,754	0	4,087,743	2,553,569	4,209,752	4,087,743	4,209,752	(122,009)

OPERATING COSTS

Staff Training	77,275	0	77,275	32,769	107,200	77,275	107,200	(29,925)
Space Costs	198,817	0	198,817	114,855	186,459	198,817	186,459	12,358
Supplies & Services	1,275,745	53,504	1,329,248	697,255	1,220,798	1,344,766	1,220,798	123,969
Program Expenses	173,760	0	173,760	100,628	174,346	173,760	174,346	(586)
Employee Travel	125,478	0	125,478	91,167	161,590	125,478	161,590	(36,112)
Staff Psychiatrists & Nurse	424,028	0	424,028	287,981	424,500	424,028	424,500	(472)
Birth to 3 Program Costs	203,825	0	203,825	129,659	251,000	203,825	251,000	(47,175)
Busy Bees Preschool	3,017	0	3,017	1,422	1,600	3,017	1,600	1,417
ARRA Birth to Three	0	0	0	0	0	0	0	0
Opp. Inc. Payroll Services	0	0	0	0	0	0	0	0
Other Operating Costs	37,412	0	37,412	1,567	120,697	37,412	120,697	(83,285)
Year End Allocations	(89,866)	17,014	(72,852)	6,340	(353,285)	(74,852)	(353,285)	278,433
Capital Outlay	541,960	6,779	548,739	295,318	807,829	548,739	807,829	(259,090)
Total Operating Costs	2,971,452	77,297	3,048,749	1,758,961	3,102,734	3,062,268	3,102,734	(40,466)

BOARD MEMBERS

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2018 Budget	Year End Variance
Per Diems	4,675	0	4,675	3,135	7,000	4,675	7,000	(2,325)
Travel	820	0	820	902	1,000	820	1,000	(180)
Training	0	0	0	0	750	0	750	(750)
Aging Committee	0	0	0	0	0	0	0	0
Total Board Members	5,495	0	5,495	4,037	8,750	5,495	8,750	(3,255)
<u>CLIENT ASSISTANCE</u>								
W-2 Benefit Payments	0	0	0	0	0	0	0	0
Donation Expenses	19,526	0	19,526	0	12,831	19,526	12,831	6,695
Medical Asst. Transportation	0	0	0	0	0	0	0	0
Energy Assistance	155,550	0	155,550	86,646	0	155,550	0	155,550
Kinship & Other Client Assistance	93,198	0	93,198	62,201	89,278	93,198	89,278	3,920
Total Client Assistance	268,274	0	268,274	148,847	102,109	268,274	102,109	166,165
<u>MEDICAL ASSISTANCE WAIVERS</u>								
Childrens LTS	614,131	218,295	832,427	482,123	1,107,527	832,427	1,107,527	(275,100)
Total Medical Assistance Waivers	614,131	218,295	832,427	482,123	1,107,527	832,427	1,107,527	(275,100)
<u>COMMUNITY CARE</u>								
Supportive Home Care	29,617	0	29,617	21,322	42,000	29,617	42,000	(12,383)
Guardianship Services	58,086	0	58,086	17,933	31,500	58,086	31,500	26,586
People Ag. Domestic Abuse	50,000	0	50,000	40,000	50,000	50,000	50,000	0
Family Support	0	0	0	0	0	0	0	0
Transportation Services	41,410	0	41,410	23,120	42,520	41,410	42,520	(1,110)
Opp. Inc. Delinquency Programs	0	0	0	8,427	0	0	0	0
Opp. Inc. Independent Living	0	0	0	0	0	0	0	0
Other Community Care	448,756	182,830	631,586	359,448	563,068	617,584	563,068	54,516
Elderly Nutrition - Congregate	54,460	0	54,460	37,474	57,599	54,460	57,599	(3,139)
Elderly Nutrition - Home Delivered	128,644	0	128,644	62,052	83,633	128,644	83,633	45,011
Elderly Nutrition - Other Costs	6,256	0	6,256	5,445	19,400	6,256	19,400	(13,144)
Total Community Care	817,229	182,830	1,000,059	575,221	889,720	986,057	889,720	96,337
<u>CHILD ALTERNATE CARE</u>								
Foster Care & Treatment Foster	813,712	0	813,712	582,500	940,000	813,712	940,000	(126,288)
Intensive Comm Prog	0	0	0	0	0	0	0	0
Group Home & Placing Agency	375,518	0	375,518	441,554	560,000	375,518	560,000	(184,482)
L.S.S. Child Welfare	0	0	0	0	0	0	0	0
Child Caring Institutions	641,771	0	641,771	504,725	865,000	641,771	865,000	(223,229)
Detention Centers	87,450	0	87,450	29,825	49,000	87,450	49,000	38,450
Correctional Facilities	0	0	0	0	0	0	0	0
Shelter & Other Care	106,271	10,370	116,641	31,848	152,000	116,641	152,000	(35,359)
Total Child Alternate Care	2,024,722	10,370	2,035,092	1,590,452	2,566,000	2,035,092	2,566,000	(530,908)
<u>HOSPITALS</u>								

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2018 Budget	Year End Variance
Detoxification Services	46,973	0	46,973	122,996	110,000	46,973	110,000	(63,027)
Mental Health Institutes	919,862	16,800	936,662	574,936	1,034,926	936,662	1,034,926	(98,264)
Other Inpatient Care	0	0	0	0	0	0	0	0
Total Hospitals	966,835	16,800	983,635	697,932	1,144,926	983,635	1,144,926	(161,291)
<u>OTHER CONTRACTED</u>								
Adult Alternate Care (Non-MAW)	171,842	0	171,842	209,338	290,000	204,698	290,000	(85,302)
Family Care County Contribution	625,097	0	625,097	416,731	625,097	625,097	625,097	0
AODA Halfway Houses	0	0	0	0	0	0	0	0
1915i Program	379,314	0	379,314	299,167	430,000	379,314	430,000	(50,686)
IV-E TPR	33,155	0	33,155	68,977	150,000	33,155	150,000	(116,845)
Emergency Mental Health	329	0	329	3,975	500	329	500	(171)
Work/Day Programs	0	0	0	0	0	0	0	0
Ancillary Medical Costs	230,488	2,763	233,251	163,413	256,200	233,251	256,200	(22,949)
Miscellaneous Services	168,593	6,942	175,535	132,695	282,100	171,685	282,100	(110,415)
Prior Year Costs	(500)	0	(500)	0	0	(500)	0	(500)
Clearview Commission	28,566	0	28,566	9,272	105,000	28,566	105,000	(76,434)
Total Other Contracted	1,636,883	9,705	1,646,589	1,303,568	2,138,897	1,675,595	2,138,897	(463,302)
TOTAL EXPENDITURES	23,007,581	515,298	23,522,868	15,084,566	24,963,982	23,551,242	24,963,982	(1,412,740)

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on December 2018 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

	Program	Annual Projection			Budget			Variance
		Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
Behavior Health								
65000	BASIC ALLOCATION	3,536,824	4,046,929	510,104	3,228,270	3,958,626	730,356	220,252
65003	LUEDER HAUS	79,842	544,857	465,016	152,000	566,886	414,886	(50,130)
65007	EMERGENCY MENTAL HEALTH	89,076	858,388	769,313	100,000	848,879	748,879	(20,434)
65011	MENTAL HEALTH BLOCK	26,128	32,308	6,180	26,128	23,981	(2,147)	(8,327)
65025	COMMUNITY SUPPORT PROGRAM	586,714	1,634,626	1,047,912	844,000	1,771,853	927,853	(120,059)
65027	COMP COMM SERVICE	2,092,484	1,653,371	(439,113)	1,784,220	1,625,250	(158,970)	280,143
65031	AODA BLOCK GRANT	109,299	151,795	42,496	109,299	204,094	94,795	52,299
65032	OPIOID GRANT	162,839	171,311	8,471	50,000	105,213	55,213	46,742
65033	JAIL AODA COUNSELING	3,929	1,232	(2,696)	0	0	0	2,696
65043	COMMUNITY MENTAL HEALTH	97,609	0	(97,609)	97,609	97,609	0	97,609
65044	CCISY CRISIS GRANT	0	329	329	2,000	2,000	0	(329)
65063	1915i PROGRAM (CRS)	194,646	379,539	184,893	154,887	332,391	177,504	(7,389)
65090	YOUTH EMPOWERMENT SOLUTIONS	220,209	338,291	118,082	360,355	467,328	106,973	(11,109)
63102	DRUG FREE COALITION	3,687	4,121	435	10,300	10,300	0	(435)
66000	DONATIONS	7,265	6,414	(850)	0	1,669	1,669	2,519
Total	Behavior Health	7,210,550	9,823,512	2,612,963	6,919,068	10,016,079	3,097,011	484,048
Children & Families								
65001	CHILDREN'S BASIC ALLOCATION	1,207,047	2,514,669	1,307,622	1,115,841	3,086,197	1,970,356	662,734
65002	KINSHIP CARE	86,561	86,561	0	87,278	87,278	0	0
65005	YOUTH AIDS	661,751	1,711,058	1,049,307	682,739	1,843,125	1,160,386	111,079
63109	YOUTH JUSTICE INNOVATION	232,498	198,805	(33,693)	0	0	0	33,693
60683	CITIZEN'S REVIEW PANEL	14,078	14,992	915	18,514	15,000	(3,514)	(4,429)
63612	IN HOME SAFETY SERVICES	89,527	63,577	(25,950)	0	0	0	25,950
63100	POST REUNIFICATION PROGRAM	11,926	7,180	(4,746)	46,000	48,000	2,000	6,746
65009	YA EARLY & INTENSIVE INT	63,500	108,487	44,987	289,500	386,086	96,586	51,599
63110	PARENT VOICE STAKEHOLDER	3,950	4,613	663	0	0	0	(663)
65121	CHILDREN'S COP	229,024	214,730	(14,294)	218,118	218,118	0	14,294
65020	DOMESTIC ABUSE	0	50,000	50,000	0	50,000	50,000	0
65021	SAFE & STABLE FAMILIES	70,093	179,415	109,321	107,586	209,049	101,463	(7,858)
65036	SACWIS	0	9,676	9,676	0	0	0	(9,676)
65040	CHILDRENS LTS WAIV-DD	1,001,941	1,084,404	82,463	1,456,733	1,501,298	44,565	(37,898)
65067	COMMUNITY RESPONSE GRANT	63,172	63,172	0	51,188	51,188	0	0
65068	FOSTER PARENT TRAINING	4,615	11,257	6,642	1,000	3,500	2,500	(4,142)
65070	IV-E TPR	13,021	33,387	20,366	60,000	150,000	90,000	69,634
65080	YOUTH DELINQUENCY INTAKE	0	875,232	875,232	0	892,485	892,485	17,253
65082	AUTISM	378,442	364,274	(14,167)	259,000	245,000	(14,000)	167
65175	EARLY INTERVENTION (BIRTH TO 3)	193,213	715,962	522,749	203,564	782,939	579,375	56,626
65105	KINSHIP ASSESSMENTS	3,533	3,879	346	5,775	5,000	(775)	(1,121)
65120	COORDINATED SERVICE TEAM	60,000	97,186	37,186	60,000	94,737	34,737	(2,449)
65188	BUSY BEES PRESCHOOL	3,661	48,876	45,215	4,000	44,626	40,626	(4,589)
65189	INCREDIBLE YEARS	2,550	51,094	48,544	0	33,100	33,100	(15,444)
66000	DONATIONS	18,238	12,598	(5,640)	1	11,162	11,161	16,801
Total	Children & Families	4,412,339	8,525,081	4,112,743	4,666,836	9,757,887	5,091,051	978,308

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on December 2018 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program	Annual Projection			Budget			Variance	
	Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy		
Economic Support Division								
65051 INCOME MAINTENANCE	1,680,483	2,097,118	416,635	1,434,970	2,025,253	590,283	173,648	
65053 CHILD DAY CARE ADMIN	131,179	9	(131,170)	75,480	0	(75,480)	55,690	
65057 ENERGY PROGRAM	155,550	155,550	0	0	0	0	0	
65071 CHILDREN FIRST	4,000	450	(3,550)	6,000	0	(6,000)	(2,450)	
65073 FSET	11,675	0	(11,675)	0	0	0	11,675	
65100 CLIENT ASSISTANCE	18,357	0	(18,357)	0	0	0	18,357	
Total	2,001,243	2,253,127	251,884	1,516,450	2,025,253	508,803	256,919	
Aging Division & ADRC								
65012 ALZHEIMERS FAM SUPP	29,348	29,617	269	33,000	33,000	0	(269)	
65046 ADRC - DBS	0	6,631	6,631	0	0	0	(6,631)	
65047 ADRC - DCS	0	5,044	5,044	0	0	0	(5,044)	
65048 AGING/DISABIL RESOURCE	967,277	818,491	(148,786)	1,032,545	821,229	(211,316)	(62,530)	
65075 GUARDIANSHIP PROGRAM	0	26,186	26,186	5,000	31,500	26,500	314	
65076 STATE BENEFIT SERVICES	54,553	117,343	62,790	42,356	196,179	153,823	91,033	
65077 ADULT PROTECTIVE SERVICES	56,827	93,536	36,709	56,827	108,977	52,150	15,441	
65078 NSIP	17,186	17,186	0	17,998	17,998	0	0	
65151 TRANSPORTATION	253,592	264,200	10,608	220,872	236,065	15,193	4,585	
65152 IN-HOME SERVICE III-D	5,233	205	(5,028)	4,057	5,500	1,443	6,471	
65154 SITE MEALS	179,317	147,884	(31,432)	171,369	157,698	(13,671)	17,761	
65155 DELIVERED MEALS	156,874	201,726	44,851	103,095	163,893	60,798	15,947	
65157 SENIOR COMMUNITY SERVICES	7,986	0	(7,986)	7,986	9,000	1,014	9,000	
65158 ELDER ABUSE	25,025	120,387	95,362	25,025	105,219	80,194	(15,168)	
65159 III-B SUPPORTIVE SERVICE	75,519	75,363	(156)	63,376	86,657	23,281	23,437	
65163 TITLE III-E (FAMLY CAREGIVER SUPPORT)	36,989	42,247	5,258	28,443	41,000	12,557	7,299	
65159 VEHICLE ESCROW ACCOUNT	1,144	59,003	57,858	200	92,697	92,497	34,639	
66000 DONATION	543	514	(29)	0	0	0	29	
Total	1,867,415	2,025,562	158,147	1,812,149	2,106,612	294,463	136,316	

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on December 2018 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

	Program	Annual Projection			Budget			Variance	
		Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy		
Administrative Services Division									
	65187	UNFUNDED SERVICES	13,473	55,802	42,329	0	52,779	52,779	10,450
	63101	DODGE STREET HOUSE	0	3,465	3,465	0	0	0	(3,465)
	65190	MANAGEMENT	0	95,899	95,899	0	1,522,487	1,522,487	1,426,588
	65190	MANAGEMENT CLEARED	0	0	0	0	(1,505,894)	(1,505,894)	(1,505,894)
	65200	OVERHEAD AND TAX LEVY	9,247,000	283,983	(8,963,018)	9,297,695	228,950	(9,068,745)	(105,727)
	65210	CAPITAL OUTLAY	0	484,811	484,811	0	759,829	759,829	275,018
		Balance Sheet Non Lapsing Funds	751,784	0	(751,784)	751,784	0	(751,784)	0
Total		Administrative Services Division	10,012,258	923,960	(9,088,298)	10,049,479	1,058,151	(8,991,328)	96,970
GRAND Total			25,503,804	23,551,242	(1,952,562)	24,963,982	24,963,982	0	1,952,562

Note: Variance includes Non-Lapsing from Balance Sheet

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
January-18					
Foster Care	52	1,477	\$72,848	\$49	\$1,401
Group Home	3	93	\$28,858	\$310	\$9,619
Kinship Care	28	803	\$6,165	\$8	\$220
Subsidized Guardianship	14	434	\$4,477	\$10	\$320
RCC's	3	93	\$35,795	\$385	\$11,932
RCC's - Out of State	2	62	\$33,480	\$540	\$16,740
Total January 2018	102	2962	\$ 181,622	\$61	\$1,781
		2018 YTD Avg. per Month	\$181,622		
		2017 YTD Avg. per Month (thru January 2017)	\$222,086		
February-18					
Foster Care	53	1,425	\$71,494	\$50	\$1,349
Group Home	3	84	\$25,965	\$309	\$8,655
Kinship Care	26	647	\$5,500	\$9	\$212
Subsidized Guardianship	14	392	\$4,477	\$11	\$320
RCC's	3	84	\$32,331	\$385	\$10,777
RCC's - Out of State	2	56	\$30,240	\$540	\$15,120
Total February 2018	101	2688	\$170,007	\$63	\$1,683
		2018 YTD Avg. per Month	\$175,814		
		2017 YTD Avg. per Month (thru February 2017)	\$194,168		
March-18					
Foster Care	56	1,702	\$81,818	\$48	\$1,461
Group Home	3	93	\$29,851	\$321	\$9,950
Kinship Care	26	772	\$5,927	\$8	\$228
Subsidized Guardianship	14	434	\$4,477	\$10	\$320
RCC's	3	93	\$35,795	\$385	\$11,932
RCC's - Out of State	2	62	\$33,480	\$540	\$16,740
Total March 2018	104	3156	\$191,348	\$61	\$1,840
		2018 YTD Avg. per Month	\$180,992		
		2017 YTD Avg. per Month (thru March 2017)	\$215,614		
April-18					
Foster Care	57	1,582	\$79,878	\$50	\$1,401
Group Home	3	90	\$28,888	\$321	\$9,629
Kinship Care	26	780	\$6,188	\$8	\$238
Subsidized Guardianship	14	420	\$4,477	\$11	\$320
RCC's	3	90	\$31,068	\$345	\$10,356
RCC's - Out of State	2	60	\$32,400	\$540	\$16,200
Total April 2018	105	3022	\$182,899	\$60.52	\$1,742
		2018 YTD Avg. per Month	\$181,469		
		2017 YTD Avg. per Month (thru April 2017)	\$213,062		

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
May-18					
Foster Care	52	1,556	\$76,070	\$49	\$1,463
Group Home	3	93	\$26,536	\$285	\$8,845
Kinship Care	26	806	\$6,188	\$8	\$238
Subsidized Guardianship	14	434	\$4,477	\$10	\$320
RCC's	3	84	\$30,538	\$364	\$10,179
RCC's - Out of State	2	62	\$33,480	\$0	\$0
Total May 2018	100	3035	\$177,289	\$58	\$1,773
		2018 YTD Avg. per Month	\$180,633		
		2017 YTD Avg. per Month (thru May 2017)	\$208,697		
June-18					
Foster Care	51	1,392	\$72,054	\$52	\$1,413
Group Home	3	90	\$28,888	\$321	\$9,629
Kinship Care	26	780	\$6,349	\$8	\$244
Subsidized Guardianship	14	420	\$4,477	\$11	\$320
RCC's	3	90	\$32,952	\$366	\$10,984
RCC's - Out of State	2	34	\$18,620	\$0	\$0
Total June 2018	99	2806	\$163,340	\$58	\$1,650
		2017 YTD Avg. per Month	\$177,751		
		2017 YTD Avg. per Month (thru June 2017)	\$205,734		
July-18					
Foster Care	49	1,367	\$71,204	\$52	\$1,453
Group Home	3	93	\$33,166	\$357	\$11,055
Kinship Care	28	868	\$7,252	\$8	\$259
Subsidized Guardianship	14	434	\$4,477	\$10	\$320
RCC's	3	93	\$34,050	\$366	\$11,350
RCC's - Out of State	1	31	\$17,050	\$0	\$0
Total July 2018	98	2886	\$167,199	\$58	\$1,706
		2018 YTD Avg. per Month	\$176,243		
		2017 YTD Avg. per Month (thru July 2017)	\$204,259		
August-18					
Foster Care	48	1,348	\$70,393	\$52	\$1,467
Group Home	3	93	\$29,851	\$321	\$9,950
Kinship Care	34	1,043	\$8,008	\$8	\$236
Subsidized Guardianship	14	434	\$4,477	\$10	\$320
RCC's	3	93	\$34,050	\$366	\$11,350
RCC's - Out of State	1	31	\$17,050	\$0	\$0
Total August 2018	103	3042	\$163,829	\$54	\$1,591
		2018 YTD Avg. per Month	\$174,692		
		2017 YTD Avg. per Month (thru August 2017)	\$200,345		

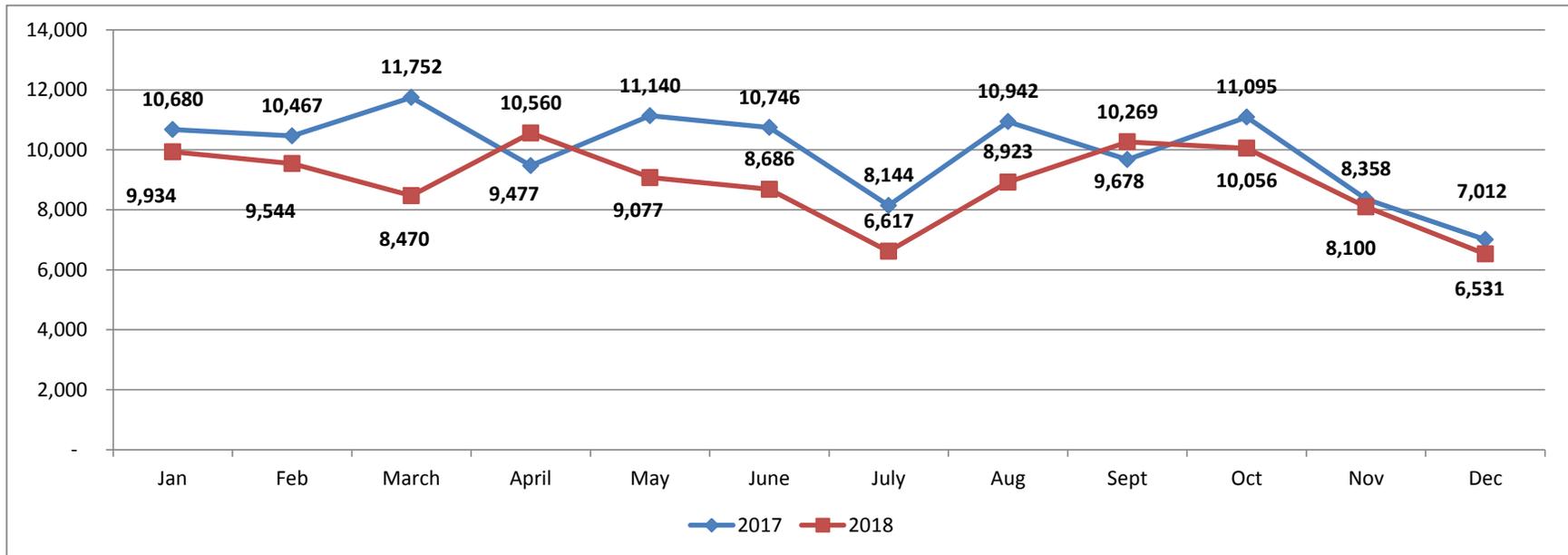
Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
September-18					
Foster Care	52	1,429	\$72,362	\$51	\$1,392
Group Home	5	127	\$36,707	\$289	\$7,341
Kinship Care	35	1,081	\$8,568	\$8	\$245
Subsidized Guardianship	13	390	\$3,930	\$10	\$302
RCC's	3	76	\$27,615	\$363	\$9,205
RCC's - Out of State	1	30	\$16,500	\$550	\$16,500
Total September 2019	109	3133	\$165,682	\$53	\$1,520
	2018 YTD Avg. per Month		\$173,691		
	2017 YTD Avg. per Month (thru Sept 2017)		\$197,858		
October-18					
Foster Care	47	1,416	\$76,960	\$54	\$1,637
Group Home	5	148	\$41,416	\$280	\$8,283
Kinship Care	35	1,068	\$8,199	\$8	\$234
Subsidized Guardianship	15	465	\$4,792	\$10	\$319
RCC's	2	62	\$22,234	\$359	\$11,117
RCC's - Out of State	1	31	\$17,050	\$550	\$17,050
Total October 2018	105	3190	\$170,651	\$53	\$1,625
	2018 YTD Avg. per Month		\$173,387		
	2017 YTD Avg. per Month (thru October 2017)		\$197,769		
November-18					
Foster Care	52	1,353	\$73,877	\$55	\$1,421
Group Home	5	135	\$35,524	\$263	\$7,105
Kinship Care	34	1,020	\$8,092	\$8	\$238
Subsidized Guardianship	13	390	\$3,828	\$10	\$294
RCC's	3	71	\$25,844	\$364	\$8,615
RCC's - Out of State	1	19	\$10,450	\$550	\$10,450
Total November 2018	108	2988	\$157,615	\$53	\$1,459
	2018 YTD Avg. per Month		\$171,953		
	2017 YTD Avg. per Month (thru November 2017)		\$198,078		
December-18					
Foster Care	53	1,404	\$70,635	\$50	\$1,333
Group Home	4	119	\$29,867	\$251	\$7,467
Kinship Care	35	1,064	\$8,304	\$8	\$237
Subsidized Guardianship	15	465	\$5,120	\$11	\$341
RCC's	4	107	\$39,658	\$371	\$9,914
RCC's - Out of State	0	0	\$0	\$0	\$0
Total December 2018	111	3159	\$153,583	\$49	\$1,384
	2018 YTD Avg. per Month		\$170,422		
	2017 YTD Avg. per Month (thru December 2017)		\$197,787		

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
		Total 2018 Cost	2,045,065		
		2018 Original Budget	2,351,000		
		Carryover from 2017	215,000		
		Total 2018 Budget	2,566,000		

BU	Grand Total	2017	2018
Jan		10,680	9,934
Feb		10,467	9,544
March		11,752	8,470
April		9,477	10,560
May		11,140	9,077
June		10,746	8,686
July		8,144	6,617
Aug		10,942	8,923
Sept		9,678	10,269
Oct		11,095	10,056
Nov		8,358	8,100
Dec		7,012	6,531



Year = 2017

Sum of Mileage	Account	Business Unit	Month												Grand Total
			Jan 17	Feb 17	March 17	April 17	May 17	June 17	July 17	August 17	Sept 17	Oct 17	Nov 17	Dec 17	
	5000	BASIC ALLOCATION	13	207	410	39	171	261	70	184	746	401	142	2,644	
	5001	CHILDREN'S BASIC ALLOCATION	1,625	1,413	1,825	1,548	1,272	1,455	813	1,671	1,279	1,840	1,408	1,341	17,489
	5003	LUEDER HAUS	148	81	95	24		11						359	
	5005	YOUTH AIDS	578	560	477	444	743	462	384	625	339	754	375	353	6,092
	5007	EMERGENCY MENTAL HEALTH	75	158	128	85	113	141	187	181	398	100	151	36	1,753
	5009	YA EARLY & INTENSIVE INT		17	287		242	429	159	162	289	141	128	32	1,887
	5021	SAFE & STABLE FAMILIES	245	359	254	290	387	342	231	316	178	198	422	385	3,607
	5025	COMMUNITY SUPPORT PROGRAM	3,088	2,558	2,570	2,298	2,073	1,903	2,245	1,980	1,877	1,977	1,559	1,387	25,515
	5027	COMP COMM SERVICE	2,494	2,544	2,214	1,883	2,624	1,982	1,361	2,349	1,278	1,546	1,668	1,199	23,141
	5040	CHILDRENS LTS WAIV-DD	301	373	257	298	289	223	235	203	217	393	341	190	3,321
	5048	AGING/DISABIL RESOURCE	196	126	149	207	103	305	63	134	344	166	127	55	1,973
	5051	INCOME MAINTENANCE					109					219	19		347
	5068	FOSTER PARENT TRAINING								62	55	136	89	27	369
	5076	STATE BENEFIT SERVICES	44	29	45	58	40	62	52	66	66	79	26	43	612
	5077	ADULT PROTECTIVE SERVICES	266	287	387	346	487	320	349	405	326	484	188	463	4,310
	5080	YOUTH DELINQUENCY INTAKE	96	270	423		325	224	118	653	531	372	245	90	3,347
	5082	AUTISM			16	115	24	42	58	77	111	89	30	98	659
	5090	YOUTH EMPOWERMENT SOLUTIONS	357	479	555	714	321	379	227	425	481	547	332	311	5,129
	5120	Coordinated Services Team			117	59	167	119	269	128	48	110	120	95	1,232
	5151	TRANSPORTATION		33	58	80	26	121	7	47	113	98			582
	5154	SITE MEALS	18	26	298	114	104	85	166	141	180	44	106	72	1,355
	5155	DELIVERED MEALS	66	35	57	105	54	150	108	121	70	38	104	115	1,024
	5158	ELDER ABUSE	20	90	17	42	52	78	48	55	51	71	49		573
	5159	III-B SUPPORTIVE SERVICE				35					47	34			117
	5175	EARLY INTERVENTION	970	714	1,028	679	1,118	1,120	975	905	648	1,156	847	572	10,733
	5188	BUSY BEES PRESCHOOL						55	9			2	7		72
	5190	Management	79	107		14	66	478	11	54	5	102	16	3	935
	5200	Overhead & Tax Levy			86		231								317
Grand Total			10,680	10,467	11,752	9,477	11,140	10,746	8,144	10,942	9,678	11,095	8,358	7,012	119,492

Year = 2018

Sum of Mileage	Account	Business Unit	Month												Grand Total	Change Since Last Year
			Jan 18	Feb 18	March 18	April 18	May 18	June 18	July 18	August 18	Sept 18	Oct 18	Nov 18	Dec 18		
	5000	BASIC ALLOCATION	104	184	22	664	419			161	500	234	26	19	2,333	(311)
	5001	CHILDREN'S BASIC ALLOCATION	1,842	1,662	1,290	1,322	1,397	1,152	673	1,668	1,449	1,114	1,386	849	15,804	(1,685)
	5003	LUEDER HAUS													-	(359)
	5005	YOUTH AIDS	762	673	509	461	588	576	673	862	941	1,044	349	340	7,779	1,687
	5007	EMERGENCY MENTAL HEALTH	293	207	271	186	276	99	93	170	157	243	155	117	2,267	514
	5009	YA EARLY & INTENSIVE INT	49	15			57				57	11	15		205	(1,683)
	5011	MENTAL HEALTH BLOCK										401			401	401
	5021	SAFE & STABLE FAMILIES	553	341	269	376	362	439	310	311	203	219	243	183	3,809	202
	5025	COMMUNITY SUPPORT PROGRAM	1,913	1,702	1,787	1,967	1,358	1,774	1,321	1,893	2,166	1,941	1,633	1,592	21,047	(4,468)
	5027	COMP COMM SERVICE	1,433	1,443	1,151	1,158	946	881	890	807	1,443	1,577	1,430	1,083	14,242	(8,898)
	5040	CHILDRENS LTS WAIV-DD	368	434	363	445	349	358	407	484	251	655	678	278	5,071	1,750
	5048	AGING/DISABIL RESOURCE	34	28	199	231	111	265	166	119	223	95	85	26	1,582	(391)
	5051	INCOME MAINTENANCE				9	83								91	(256)
	5053	CHILD DAY CARE ADMIN											9		9	9
	5067	COMMUNITY RESPONSE											192	15	207	207
	5068	FOSTER PARENT TRAINING	83	78	96	112	161	130	157	81	50	75	43	46	1,112	743
	5070	IV-E TPR					86				102		47		236	236
	5076	STATE BENEFIT SERVICES	45	21	50	70	17	61		22		20			305	(307)
	5077	ADULT PROTECTIVE SERVICES	555	338	394	527	315	367	349	297	217	522	313	313	4,509	199
	5080	YOUTH DELINQUENCY INTAKE	202	399	454	477	476	650	51	492	852	52	245	301	4,651	1,304
	5082	AUTISM	28	62	42	31	42	64	51	138	108	40	31	81	720	61
	5090	YOUTH EMPOWERMENT SOLUTIONS	429	675	374	672	492	77	103	148	141	29	68	26	3,234	(1,895)
	5105	KINSHIP ASSESSMENTS						92		46	11	29	6	17	202	202
	5120	CST	69	96	91	74	197	140	132	144	58	68	43	81	1,193	(39)
	5151	TRANSPORTATION	5			196		39				110		5	355	(227)
	5154	SITE MEALS	70	26	81	205	125	136	120	33	13	8	94	5	918	(437)
	5155	DELIVERED MEALS	251	179	158	212	292	162	162	88	159	99	36	102	1,898	874
	5158	ELDER ABUSE	56		49	53	41	35	49	18	53	77	56	27	513	(61)
	5159	III-B SUPPORTIVE SERVICE	35			119						59			213	96
	5175	EARLY INTERVENTION	754	983	780	957	808	1,170	905	897	1,021	1,134	849	1,020	11,277	544
	5188	BUSY BEES PRESCHOOL					13								13	(59)
	5190	FISCAL & MGMT			40	36	64	18	5	44	93	62	68	5	434	(501)
	5200	MAINT										139			139	(178)
Grand Total			9,934	9,544	8,470	10,560	9,077	8,686	6,617	8,923	10,269	10,056	8,100	6,531	106,768	(12,724)

Jefferson County

Final Non-Lapsing and Carryover of Fund Balances Request

For the year ending December 31, 2018

Department Name		Human Services	
Business Unit	Account #	\$ Amount	Reason
		\$ 18,941.30	Various donation accounts
		\$ 43,122.65	Vehicle escrow - estimate still to be finalized
		\$ 650,000.00	Human Services Reserve Fund
		\$ 10,000.00	Crisis Intervention Training with NAMI Waukesha
		\$ 25,000.00	NAMI Waukesha "Warmline" for 1000 hours
		\$ 21,500.00	Additional MI training - unspent from 2018
		\$ 16,050.00	Oxford Housing - estimate of 6 months
		\$ 12,500.00	Smart board for downstairs conf room
		\$ 5,000.00	Connect/install recording equipment for upstairs
		\$ 8,000.00	UPS Data Room - MIS project
		\$ 2,400.00	Zoom HIPAA compliance
		\$ 67,395.00	Lueder Haus retaining wall - unfinished capital
		\$ 40,550.00	AC at main building - unfinished capital
		\$ 24,000.00	Snow removal tractor - not done in 2018
		\$ 15,000.00	E-Prescribing
		\$ 70,000.00	Hillside mechanical - not done in 2018 (increased estimate)
		\$ 30,000.00	Durress buttons - not done in 2018
		\$ 8,000.00	Lobby flooring - not done in 2018 (decreased estimate)
		\$ 7,500.00	Hillside kitchen - not done in 2018 (decreased estimate)
		\$ 47,500.00	Lueder Haus safety improvements - requested but not funded in 2019 budget
		\$ 12,000.00	Existing flooring upgrade - requested but not funded in 2019 budget
		\$ 16,592.00	CSP LTE for compliance
		\$ 25,000.00	Expand CSP parking lot
		\$ 1,176,050.95	TOTAL
Department Signature			Date

2019 Billing/Charge Rates

Jefferson County Human Services Dept.

* Used 2017 WIMCR with 3.53% composite COLA Adjustment (1% in 2018 + 2.5% in 2019) for direct services, as appropriate

SERVICE/TYPE	2019 PROPOSED		Unit	2018	2017	2016	2015	2014
	Individual	Group						
Psychiatric - Med Check & Eval*	\$224	n/a	hour	\$219	\$202	\$295	\$270.0	241
APNP w/ Psychiatric specialty - Med Check & Eval*	\$127	n/a	hour	\$141	\$122	n/a	n/a	n/a
Counseling and Substance Abuse - Masters*	\$110	\$37	hour	\$107	\$94	\$124	\$108	106
Counseling and Substance Abuse - Bachelor*	\$101	\$34	hour	\$106	\$98	\$86	\$79	79
Targeted Case Management (incl: Juvenile)*	\$116	\$39	hour	\$115	\$88	\$86	\$93	91
CCS - MD*	\$224	n/a	hour	\$219	\$202	n/a	n/a	n/a
CCS - Masters*	\$117	\$33	hour	\$117.00	(\$88.48) \$95.69	(\$143.56) \$88.48	\$88.48	88
CCS - Bachelor*	\$105	n/a	hour	\$106.00	\$99.60	\$99.60	\$99.60	
CCS - PHD*	\$129	n/a	hour	\$129.00	(\$106.50) \$115.18	(\$137.31) \$106.50	\$106.50	107
CCS - Technician/Rehab/Peer*	\$99	\$24	hour	\$103.00	(\$78.00) \$84.36	(\$93.24) \$78.00	\$78.00	78
CSP - Psychiatric*	\$228	\$56	hour	\$228	\$205	\$211	\$209	213
CSP - R.N. Nurse*	\$113	\$28	hour	\$120	\$97	\$110	\$123	106
CSP - Masters*	\$118	\$29	hour	\$118	\$93	\$129	\$98	81
CSP - Bachelors*	\$113	\$28	hour	\$120	\$97	\$110	\$84	72
CSP - Technician*	\$106	\$26	hour	\$112	\$96	\$118	\$71	69
CRS - Daily (discontinued in July 2018)	n/a	n/a	Daily	\$119.28	\$119.28	\$119.28	\$119.28	\$119.28
CRS - Periodic^	\$102	n/a	hour	\$15.80	\$15.80	\$15.80	\$15.80	\$15.80
EMH - Masters w/3000*	\$117	\$37	hour	\$121	\$94	\$86	\$93	91
EMH - Bachelor*	\$115	\$34	hour	\$118	\$92	\$86	\$93	91
EMH - Technician*	\$106	n/a	hour	\$109	\$84	\$118	\$71	69
CLTS Waiver - Case Management	\$73	n/a	Hour	\$71	\$71	\$90	\$92	
OWI Assessment - Standard	\$295	n/a	task	\$295	\$295	\$295	\$295	295
OWI - No Show	\$145	n/a	task	\$145	\$145	\$145	\$145	145
OWI - Reinstatement	\$98	n/a	task	\$98	\$98	\$98	\$98	98
OWI - Extension of D.S.P.	\$98	n/a	task	\$98	\$98	\$98	\$98	98
OWI - Paperwork Transfer	\$147	n/a	task	\$147	\$147	\$147	\$147	147
OWI - Out-of-State Add-on	\$246	n/a	task	\$246	\$246	\$246	\$246	246
Lueder Haus*	\$291	n/a	day	\$256	\$281	\$293	\$293	251
Protective Payee	\$43	n/a	month	\$42	\$41	\$41	\$41	36
Protective Payee - Care WI	\$43.96	n/a	month	\$43.96	\$43.96	\$43.96	\$43.96	36
Supportive Home Care	\$69	n/a	hour	\$68	\$67			
Daily Living Skills	\$79	n/a	hour	\$78	\$77	\$76		

Break out of Lueder Haus: Room and Board \$28.61 per day. Bill client \$25.00 per day.

Client Medication Voucher Program: \$1.00 per medication

Client Electronic Monitoring: \$5.00 per day. Discontinued in 2018.

Inpatient Hospitalization: Full balance is due from client (but no bill if client has SSI or MA). Monthly Payment from client is determined based on clients ability to

Detox & AODA Residential Services: Cost of service (but no bill if client has SSI or MA). Monthly Payment from client is determined based on clients ability to pay.

Room & Board: Cost of Room & Board, with deductions for medical and other living expenses.

Uniform Fee System is used to assess clients ability to pay.

^CRS Daily Rate was discontinued in July 2018. Estimated periodic rate for remainder of 2018. Used final months of 2018 for 2019 estimate.

CLTS Waiver Case Management is approved by State DHS



Recent brain science shows that the most rapid period of brain development occurs within the first three years of life - developing faster from birth to age three than at any later period, building the foundation for all future learning, behavior and health. Although there are opportunities to intervene later, there is a potential for large gains if investments in quality programs and services are made early.

Counties play pivotal role in the development of their youngest residents, often working in coordination with community partners to deliver equitable, comprehensive, and complex programming that, together, are critical to the success of young children, families and communities. These programs and services:

- **Ensure children have a healthy start in life** providing access to prenatal care, immunizations, developmental and behavioral health screenings and consultation, and early intervention services);
- **Support families** through child welfare and court models, parent education classes, home visiting, and federally mandated programs like WIC, CHIP and Medicaid; and
- **Provide access to affordable, high-quality child care and early learning** through Early Head Start, child care subsidies, and professional development and training opportunities for caregivers.

Counties are not only responsible for service delivery, but many times are also the catalyst for national, state and local systems change - coordinating intake and referral to a continuum of supports; building data systems that allow agencies to share information and measure progress; coordinating planning and financing to target resources most in need; fostering community and political will to enhance support for investing in infants and toddlers; and creating continuous quality improvement processes to sustain improvements.

This resolution (or proclamation) is an opportunity to demonstrate your county's leadership and commitment to strengthening services, programs, policies and systems vital to the success of all infants and toddlers. Please join the National Collaborative for Infants and Toddlers (NCIT) and National Association of Counties (NACo) in this national effort to ensure families have the support they need to give their infants and toddlers the foundation for a strong start in life by passing this resolution today.

Once your county has passed a resolution, please forward a signed copy to NACo to gain access to additional resources that help to facilitate action for infants and toddlers in your community.

For more information on this effort, please contact:

Tracy Steffek, Program Manager for Human Services, at tsteffek@naco.org
Rashida Brown, Associate Program Director for Human Services, at rbrown@naco.org.

“The National Collaborative for Infants and Toddlers Resolution to Promote Investments in Young Children and Families from Prenatal to Three” – Date

WHEREAS, Counties routinely provide an array programs and services to an estimated 16 million children ages birth to three in the United States; and in 2016 about 35 percent of counties had more than a quarter of all children living in poverty; and

WHEREAS, The most rapid period of brain development occurs within the first years of life with the brain developing faster from birth to age three than at any later period in life, building the foundation for all future learning, behavior and health; and toddlers receive what their growing brains need, they become healthy children who are confident, empathetic and ready for school and life; and programs and policies that support healthy development from birth to age three result in better social, economic and health outcomes and build a more productive workforce that strengthens our economy now and in the future; and

WHEREAS, Parents are a child’s most important caregivers and play the lead role in their child’s healthy development; at the same time, communities and governments can be effectively provide families with an array of comprehensive support at an especially critical time; and

WHEREAS, Programs and policies should start early to ensure healthy beginnings at birth, support families with infants and toddlers and make high-quality child care and learning environments more accessible and affordable to all; and

WHEREAS, High-quality child care is often unavailable or unaffordable for parents who need it, and many families are not connected to networks or early childhood supports that can offer guidance and confidence to navigate the earliest months and years of their children’s lives; and

WHEREAS, [INSERT YOUR COUNTY’S NAME] and all counties take pride in our responsibility to protect and enhance the health, welfare and safety of residents in cost-effective ways—especially for the [LOCAL STATISTIC ON THE NUMBER OF CHILDREN UNDER THE AGE OF THREE] in our area; and

WHEREAS, Research shows that when we invest in the first three years of a child’s life the returns for the community are the highest, and we can reduce the need for more expensive interventions later; and

WHEREAS, Research also shows that high-quality early childhood development programs can deliver an annual return of up to 13 percent per child on upfront costs through better outcomes in education, health, employment and social behavior in the decades that follow; and economists attribute local economic growth and prosperity to high-quality early child care programs; and

WHEREAS, [INSERT COUNTY SPECIFIC INFO/LOCAL DATA TO HIGHLIGHT]; and

WHEREAS, the National Association of Counties (NACo) and other national organizations joined the National Collaborative for Infants and Toddlers (NCIT), a project of the Pritzker Children’s

Initiative (PCI), in a groundbreaking partnership to work with communities and states across the country to focus on early childhood development for young children from birth to three, and;

NOW, THEREFORE, LET IT BE RESOLVED, THAT I [INSERT NAME & TITLE OF CHIEF ELECTED OFFICIAL], do hereby sign on to the Call to Action to prioritize and invest in prenatal-to-three efforts that promote a healthy start at birth, support for families with infants and toddlers and high-quality care and learning environments and utilize the resources available through NACo and the NCIT to:

- Be a champion for change by prioritizing and investing in high-quality infant-toddler so children, families and communities can thrive;
- Designate an early childhood leader with authority to coordinate and maximize county services to optimize child and family outcomes and leverage additional resources;
- Convene or draw on a diverse team of leaders, decision-makers and community stakeholders committed to early childhood investments;
- Take an inventory of local programs and services for children and families;
- Create a plan with measurable outcomes to implement, shift and enhance evidence-based approaches that promote a comprehensive and equitable continuum of care that begins before birth and spans into adulthood, with specific recommendations for children under three and their families;
- Leverage local, state and federal investments and explore innovative funding strategies and revenue streams to support early childhood programming; and
- Promote prenatal-to-three policies, best practices and cross coordination to improve child and family outcomes as well as service delivery and efficacy in government through streamlined processes.

PASSED AND APPROVED in this _____ day of _____, 2018.

By: _____
Name:
Title:

PROCLAMATION

Proclaiming the month of April 2019 as Child Abuse and Neglect Prevention Month

WHEREAS, child abuse and neglect is a complex and ongoing problem in our society, affecting many children in Jefferson County, and

WHEREAS, every child is entitled to be loved, cared for, nurtured, feel secure and be free from verbal, sexual, emotional and physical abuse, and neglect, and

WHEREAS, it is the responsibility of every adult who comes in contact with a child to protect that child’s inalienable right to a safe and nurturing childhood, and

WHEREAS, Jefferson County has many dedicated individuals and organizations who work daily to counter the problem of child maltreatment and to help parents obtain the assistance they need, and

WHEREAS, our communities are stronger when all citizens become aware of child maltreatment prevention and become involved in supporting parents to raise their children in a safe and nurturing environment, and

WHEREAS, effective child abuse prevention programs succeed because of partnerships among families, social service agencies, schools, religious and civic organizations, law enforcement agencies, and the business community, and

WHEREAS, the Human Services Board, at its February 12, 2019 meeting, unanimously voted to forward this Proclamation to the County Board of Supervisors for adoption.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby proclaims the month of April 2019 to be Child Abuse and Neglect Prevention Month.

Fiscal Note: Adoption of this proclamation will not have any fiscal impact to the County other than the expenditure of staff time. Promotion materials will be funded by outside private donations.

Ayes _ _ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Human Services Board

02-12-19

J. Blair Ward:

REVIEWED: Administrator: ; Corp. Counsel: ; Finance Director: